## <u>Triton College Library Study Rooms</u> Guidelines:

The Library study rooms are available for the students and community members firstly. Followed by staff and faculty on a first come first serve basis per availability. Reservations can be made <u>up to two weeks</u> in advance with **NO** semester long bookings.

• 4 study rooms are available with varying capacities. Exceptions for rooms can be made at the discretion of the staff member in charge.

## Room Capacity:

- o A211- Capacity 4
- o A212A- Capacity 6
- o A212B- Capacity 6
- o A213- Capacity 5
- Groups are limited to a single two-hour block of time per day. However, if no one is scheduled to use the room after a reservation, use of the room can continue until it is needed.
- Each study room is equipped with:
  - o White Board (dry erase markers available upon request)
  - One table with at least 2-4 chairs
  - Power outlets for charging capabilities
  - o Sanitation wipes to clean off areas before or after use

A State-issued or Triton College photo ID is required when reserving these study rooms. Please have ID ready for the Service Desk to hold until reservation is completed.

Reservations can be made in person at the Library's Service Desk in room A200, or via telephone at (708) 456-0300 ext. 3215

We look forward to servicing you this semester!